

# CALIFORNIA VANPOOL AUTHORITY

## Board of Directors

1340 North Drive \* Hanford, California 93230  
(559) 852-2711

**Meeting Date: February 14, 2018**

**Time: 10:00 AM**

**Place:** Kings County Association of Governments  
CalVans office at 1340 North Drive, Hanford, CA 93230

This Meeting may also be attended at the following locations:

- Association of Monterey Bay Area Governments, 24580 Silver Cloud Court Monterey, CA 93940
- Fresno Council of Governments, Chicano Youth Center, 1515 E Divisadero, Fresno CA 93721
- Imperial County Transportation Commission, 1405 N Imperial Ave, Suite 1, El Centro, CA 92243 and 128 W. 5th Street, Holtville, CA 92250
- Kern Council of Governments, Conference 1401 19th Street, Board Room, Bakersfield, CA 93301, Maricopa City Hall, 400 California Avenue, (Hwy 33), Maricopa, CA 93252
- Madera County Transportation Commission, Madera County Transportation Commission, 2001 Howard Rd., Suite 201, Madera, Ca. 93637 Merced County Association of Governments, Conference Room, 369 West 18<sup>th</sup> Street, Merced, CA 95340, and Los Banos City Hall, Conference Room A, 520 J Street, Los Banos, CA 93635
- Riverside County Transportation Commission, Cathedral City, City Hall, 68-700 Avenida Lalo Guerrero, Cathedral City, CA 92234
- San Bernardino County Transportation Authority, Yucca Valley Town Hall Conference Room, 57098 Twentynine Palms Highway, Yucca Valley CA 92284
- San Joaquin Council of Governments, 555 E. Weber Avenue, Stockton, CA 95202 and San Joaquin County Administration Building, 44 N. San Joaquin Street, Room 637, Stockton, CA 95202
- Santa Barbara County Association of Governments, Guadalupe City Hall, 918 Obispo Street, Guadalupe, CA 93434
- Stanislaus Council of Government, 1010, 10<sup>th</sup> St., Suite 6200, Modesto, CA 95354
- Tulare County Association of Governments, Conference Room, 210 N Church St., Suite B, Visalia, CA 93291 and Visalia Government Plaza Main Lobby, 5953 S Moony Blvd. Visalia, CA 93277.
- Ventura County Transportation Commission, Conference Room, 950 County Square Drive, Suite 108, Ventura, CA 9300

**The call in number for this meeting is 1-866-244-8528, Password 574681**

***Please note that the Brown Act requires that Board members calling in do so from one of the locations noted above. Please contact Ronald Hughes the Executive Director at least 72 hours before the meeting date and time if you plan on calling in from another location.***

*A person with a qualifying disability under the Americans with Disabilities Act of 1990 may request the Authority to provide a disability-related modification or accommodation in order to participate in any public meeting of the Authority. Such assistance includes appropriate alternative formats for the agendas and agenda packets used for any public meetings of the Authority. Requests for such assistance and for agendas and agenda packets shall be made in person, by telephone, facsimile, or written correspondence to Ron Hughes, at the office of the California Vanpool Authority, at least 48 hours before a public Authority meeting.*

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**A G E N D A**

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<u>Item #</u>	<u>Description</u>	<u>Action</u>
1.	CALL TO ORDER	
	Roll Call – Clerk of the Board	
2.	PUBLIC COMMENT (Unscheduled Appearances)	
	The public may address the committee on any item relevant to the authority. To comment on an agenda item, speakers should notify the staff member at the meeting location, when the agenda item is announced. The staff member will indicate whether speakers are to make their comments before or after any staff comment or report. Public comment shall precede discussion of the item by the committee. Comments by individuals and entities will be limited to five minutes or as may be reasonable as determined by the conducting officer.	
3.	Consent Items	Action
	A. Minutes of December 13, 2018	
4.	System Update	Information
	A. Presentations and Outreach events	
	B. Update on Van delivery	
	C. Projected van use for this summer	
	D. Status of Executive Director Replacement	
4.	Authorize Participation in AHSC Applications	Action
5.	Authorize Participation in Valley Go Project	Action
6.	Adjournment	

Attachments:

Item Page Description

- A. 6 Board minutes for 12-13-18
- B. 11 TAC Minutes for 9-27-18
- C. 15 MOU for car share project
- D. 21 Agreement with Sigala Inc

## STAFF REPORT

### 3. Consent Items

#### A. Minutes of December 13, 2018

The attached minutes from the last meeting are ready for approval, pending any changes from the members.

### 4. System Update

#### A. Presentations and Outreach events

CalVans joined the Department of Labor, EDD, CHP and Labor Commissioner Office in holding an H-2A Stakeholder meeting in Winterhaven. The meeting was centered on the use of H-2A agricultural workers in California and Yuma. Staff addressed questions concerning how to get and successfully use CalVans vanpools to transport H-2A workers for the coming growing season.

Below is a list of event CalVans will be holding or participating in over the next several months. Anyone may attend the events.

<b>Event</b>	<b>Date/ Time</b>	<b>Location</b>
6th Annual Farmworker Appreciation Day & Resource Fair	2/15/19 8:30a-12:00p	Santa Fe Elementary School (Multi-Purpose Room) 286 East Orange Ave Porterville, Ca 93257
Central Valley Quarterly Compliance Training	2/23/19 8:00a-1:00p	Fresno Area Hispanic Foundation 1444 Fulton St. Fresno, Ca 93271
CalVans Driver Appreciation Day & Resource Fair	2/24/19 1:00p-4:00p	Orosi Memorial Hall 41645 Rd. 128 Orosi, Ca 93647
Ag Safe Activate 19 Annual Conference	2/26-28/19	Hyatt Regency Monterey Hotel 1 Old Golf Course Rd Monterey, Ca 93940
CalVans Driver Appreciation Day & Resource Fair	3/3/19 1:00p-4:00p	Cecil Park North 1730 Madison St. Delano, Ca 93215
Ag Safety & Compliance Day	3/6/19 7:30a-3:00p	Bakersfield Marriott 801 Truxtun Ave Bakersfield, Ca 93301
Farm Labor Contractor Training	3/14/19 8:30a-2:00p	Coachella Valley Water District 51501 Tyler St. Coachella, Ca 92236
Los Banos Smart Travel Event Vanpool-a-Looza	3/16/19 11:00a-1:00p	Los Banos Community Center - Grand Ballroom 645 7th St. Los Banos, Ca 93635

**B. Update on Van Delivery**

All of the 154 vans that were ordered in April have been up fitted with the XLhybrid kits, with about 129 being delivered. The remaining vans are either still parked at the factory or on the train headed to California. Some have been placed into service as they are up-fitted.

We have also ordered the 20 vans funded by the AHSC (Affordable Housing and secure Communities) grant. These vans should arrive in 60 days. This is for a housing project Self-Help Enterprises and CalVans were co-applicants on. Another 20 vans will come from a project that was funded in Patterson once the project gets underway.

**C. Projected van use for this summer**

After running out of vans last summer staff is encouraging growers and contractors to let us know what their needs will be for 2019. Based on the request to date we will again run out of vans before summer arrives. Staff is sending out a newsletter encouraging growers to contact us if they want to reserve a van.

**D. Status on Executive Director Replacement**

As the present Director it is with mixed feelings that I begin the recruitment for a new Executive Director. The position will be advertised in late February with the selection process taking place in March and early April. The initial selection of candidates will be done by three members of the community representing a transit agency, a Council of Governments and someone representing the Department of Labor. The three member group will recommend the top five candidates. Staff will then make a recommendation from their list for the board's approval. The plan is to make this recommendation at the April meeting.

I will make myself available on a part time basis to assist with the transition in Directors. I have spent a good part of my life building the program and want to see it continue to grow and expand. But by the summer months, I expect to be spending some quality time in the mountains visiting with nature.

**5. Authorize Participation in AHSC Applications**

CalVans has been asked to participate in 4 AHSC (Affordable Housing and secure Communities) applications for funding. Over the last two years the agency has successfully partnered with Self-Help Enterprises and Buenaventura Housing Authority in AHSC applications. This partnership has resulted in the funding of five apartment projects and a total of 49 for the residents on projects. Van not used in the projects will be available for residents outside the project areas.

The projects being proposed this year are in Orange Cove, Brawley, Coachella and Ventura. All projects are targeted towards low income residents, with the vans being included to insure transportation to places of employment. The applications do not require funding on the part of CalVans, the grant funds simply allow for the purchase of an additional 140 vanpool vehicles that will be used by the residents. Vans that are not needed by the residents may be used in the overall CalVans fleet.

The AHSC applications are being submitted in February with results coming later in the summer. All previous applications CalVans participated in scored well and were funded. It is anticipated that the four mentioned above will receive funding as well. Staff is recommending that the Director be authorized to sign and grant application documents related to CalVans involvement in these projects.

## **6. Authorize Participation in Valley Go Project**

CalVans has been asked to participate with several organizations seeking to implement an electric car share program placing electric cars at six multi family sites in Tulare and Kern Counties. The one year project is funded by a \$2.25 million grant from the California Air Resources Board through an application that includes the San Joaquin Valley Air District, Sigala Inc., UC Davis, Institute of Transportation Studies, Shares Use Mobility Center, Self-Help Enterprises and San Joaquin Valley Rural Development Center. Both Tulare GOG and Kern COG have pledged matching funds in support of the project. The project is funded for one year. It is hoped that funding will be extended if the project proves viable in the first year.

The project includes the placement of 24 Battery Electric Vehicles placed at the 6 sites, with charging stations being placed at each site. The vehicles will be available to residents and members of the community at large. Those approved to use the vehicles will be screened in the same manner as CalVans vanpool driver are screened now. Because of the joint screening existing vanpool drivers will be qualified to use the cars. Conversely, those approved to use the cars will be able to become a vanpool driver. Each vehicle will have a tracking system and passcode for using the vehicles.

CalVans role will be to assist in securing the vehicles, their insurance and maintenance. Approximately 1-1/2 staff members will be assigned to the project. One person will visit the sites on a regular basis to insure the vehicles are being maintained and in good repair. Vehicles will be taken to local dealers for any service or repairs. All project costs will be billed back to the grant through an agreement with SIGALA INC. The original grant agreement and agreement with SIGALA INC. are attached. Staff involvement will be reimbursed through project grant funds.

Mobility Development Operations Inc., (MDO) will take care of clearing drivers and their usage of the program. This will include setting up the software to track vehicles usage, training project participants and bill drivers for their usage.

Staff is recommending the signing of the attached agreement with Professional Services Agreement with SIGALA INCORPORATED and Memorandum of Understanding between CalVans, Mobility Development Operations, Self Help Enterprises and SIGALA INC.